



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

GOVERNMENT. ARTS COLLEGE FOR
WOMEN(AUTONOMOUS), PUDUKKOTTAI

- Name of the Head of the institution **Dr.B.Buvaneswari**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **04322222202**
- Alternate phone No. **8838594927**
- Mobile No. (Principal) **9842122829**
- Registered e-mail ID (Principal) **buvana2829@gmail.com**
- Address **Sathyamoorthy road, Pudukkottai**
- City/Town **Pudukkottai**
- State/UT **Tamil Nadu**
- Pin Code **622001**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **07/10/2004**
- Type of Institution **Women**
- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Mrs . S . GNANAJOTHI**
- Phone No. **8608735933**
- Mobile No: **9443735933**
- IQAC e-mail ID **iqacgacw@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://www.gacwpdkt.ac.in>

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [No](#)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2.76	2017	12/09/2017	11/09/2022
Cycle 2	B	2.85	2011	27/03/2011	26/03/2016
Cycle 1	B++	Nil	2004	16/09/2004	15/09/2009

6. Date of Establishment of IQAC **14/12/2004**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Did IQAC receive funding from any funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Uploading of AISHE data

Uploading of NIRF data

Collection of feedback from stake holders

Conduct of External Academic Audit

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Coaching students for UPSC/TNPSC examinations	Civil services free coaching classes were conducted by the District Employment Office, Pudukkottai
Syllabus revision for the academic year 2021-22	The syllabus for the academic year 2021-22 was carried out and approved by Board of Studies and the
Conduct of External Academic Audit	The audit was conducted with external members

13.Was the AQAR placed before the statutory body? No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Was the institutional data submitted to AISHE ? Yes

- Year

Part A

Data of the Institution

1.Name of the Institution	GOVERNMENT. ARTS COLLEGE FOR WOMEN(AUTONOMOUS) , PUDUKKOTTAI
• Name of the Head of the institution	Dr.B.Buvaneswari
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04322222202
• Alternate phone No.	8838594927
• Mobile No. (Principal)	9842122829
• Registered e-mail ID (Principal)	buvana2829@gmail.com
• Address	Sathyamoorthy road, Pudukkottai
• City/Town	Pudukkottai
• State/UT	Tamil Nadu
• Pin Code	622001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	07/10/2004
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Mrs .S.GNANAJOTHI

• Phone No.	8608735933				
• Mobile No:	9443735933				
• IQAC e-mail ID	iqacgacw@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.gacwpdkt.ac.in				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	No				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2.76	2017	12/09/2017	11/09/2022
Cycle 2	B	2.85	2011	27/03/2011	26/03/2016
Cycle 1	B++	Nil	2004	16/09/2004	15/09/2009
6.Date of Establishment of IQAC			14/12/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	4				
• Were the minutes of IQAC meeting(s)	No				

and compliance to the decisions taken uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Uploading of AISHE data	
Uploading of NIRF data	
Collection of feedback from stake holders	
Conduct of External Academic Audit	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
Coaching students for UPSC/TNPSC examinations	Civil services free coaching classes were conducted by the District Employment Office, Pudukkottai
Syllabus revision for the academic year 2021-22	The syllabus for the academic year 2021-22 was carried out and approved by Board of Studies and the
Conduct of External Academic Audit	The audit was conducted with external members
13. Was the AQAR placed before the statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name of the statutory body	Date of meeting(s)
Nil	Nil
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2020-21	22/02/2022
15. Multidisciplinary / interdisciplinary	
<ul style="list-style-type: none"> Skill-based courses in Yoga theory and Practicals is made part of the curriculum for all Under Graduate Courses Environmental Science, Value Education and Gender Studies are also taught for all UG students Allied courses are made compulsory for all Under Graduate Courses 	
16. Academic bank of credits (ABC):	
<ul style="list-style-type: none"> Students can earn extra credits by learning self study paper 	
17. Skill development:	
<ul style="list-style-type: none"> Soft skill training is funded and offered by Tamilnadu State Council for Higher Education (TANSCHÉ) for all outgoing UG students every year Computer Literacy Programme is offered by the State Government of Tamilnadu for all UG students (Other than Computer Science) and Certificates are issued to all the students who clear the qualifying examination. 	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<ul style="list-style-type: none"> Our College is a part of EBSB (Ek Bharath Shreshtha Bharat) Programme and has been lined with the State of Kashmir. Our students get to know about the culture and tradition of Kashmir through various programmes organized by the EBSB Club of the College. 	

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education has not been implemented this year

20.Distance education/online education:

- Our College is a Contact Centre for the Distance Education Programmes offered by Tamil Nadu Open University.
- Due to Corona Pandemic, the classes were conducted in online mode using google meet

Extended Profile**1.Programme**

1.1

32

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

3718

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

985

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

3551

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic	
3.1 Number of courses in all programmes during the year:	32
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	116
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	150
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	1375
4.2 Total number of Classrooms and Seminar halls	77
4.3 Total number of computers on campus for academic purposes	188
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	87.26
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme	

Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Yes, The Curriculum developed meets the needs of the students and society. The syllabi for all programmes were outcome-based, which were carefully designed involving various stakeholders and approved by the members of the Board of Studies, Academic Council and Governing Body.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

11

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of new courses introduced across all programmes offered during the year	
00	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System	
23	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum	
The courses on Gender Studies, Value Education and Environmental Studies have been made mandatory for all Under Graduate students and are part of their curriculum.	
File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded
1.3.2 - Number of value-added courses for imparting transferable and life skills offered	

during the year**3**

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**3079**

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**78**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

D. Any 1 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.gacwpdkt.ac.in/feedback-student-2020.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.gacwpdkt.ac.in/feedback-parent-2020.php
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1375

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1375

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Yes. Remedial coaching is offered for slow learners. Advanced learners are encouraged to do SWAYAM courses and Self Study papers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/04/2021	3718	116

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- For experimental learning, laboratory experiments are included in the curriculum of each semester.
- For participative learning, group discussions, seminars, webinars and workshops are organized for students in all disciplines.
- For problem solving methodologies, technical symposiums are organized for the students of Computer Science, Physics and Mathematics. Students also participate in technical symposiums organized by other colleges.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- e-Journals, e- Books, W3Schools, e-Pathshala and Internet Based Video Lectures are used by teachers for effective teaching.
- During corona pandemic, Google Classrooms, Google Meet and Zoom were used by teachers for online teaching.
- Teachers use powerpoint presentations for theory and practicals teaching.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

116

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar is prepared and distributed to students and teachers every year. The Calendar includes the schedules of Internal Examinations, Tutor-Ward meetings.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full-time teachers against sanctioned posts during the year	
116	
File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded
2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year	
53	
File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded
2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)	
116	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded
2.5 - Evaluation Process and Reforms	

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

67

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Management System(EMS) software has been installed to ease the Continuous Internal Assessment (CIA) process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

No

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1243

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.gacwpdkt.ac.in/feedback-student-2020.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The policy for promotion of research is framed by the affiliating university (Bharathidasan University). As and when the affiliating university updates research policy, it is being followed by the institution.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.bdu.ac.in/academics/regulations/Research Policy 2018.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

13

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

No

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

48

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

28

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

Nil

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy	
3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)	
NIL	
File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded
3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year	
NIL	
File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded
3.6 - Extension Activities	
3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year	
Extension activity is a part of the curriculum in the final semester of all Under Graduate Courses. But due to corona pandemic, it was not carried out this year.	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

NIL

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

20

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5572

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

NIL

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

NIL

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Yes. The Institution has adequate infrastructure and physical facilities for running 13 Under Graduate, 10 Post Graduate, 5 M.Phil and 4 PhD Programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has outdoor auditorium and indoor conference hall

for organizing cultural activities, yoga, symposiums and conferences.

It also has a wide play ground for sports activities.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

Rs. 87.26 Lakhs

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Steps are being taken to automate library

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	E. None of the above
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded
4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)	
0.25	
File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)	
4.2.4.1 - Number of teachers and students using the library per day during the year	
55	
File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure	
4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities	
No	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
4.3.2 - Student - Computer ratio	
Number of Students	Number of Computers
150	50
File Description	Documents
Upload any additional information	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	E. <5 Mbps
File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded
4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

Rs. 87.23 Lakhs

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

1. The PWD (Civil) and PWD (Electrical) is responsible for the construction, maintenance, and repair of academic buildings such as classrooms, electrical appliances, and other physical infrastructure at the College.

2. The college receives funding from the Tamil Nadu Government's Higher Education Department under Plan Head and Non-Plan Head. Non-Plan purchase of various things such as glassware, sporting goods, books, journals, equipment, and contingencies, maintenance and security of physical infrastructure, such as telephone services, office expenses, and travel allowances are all done.

3. Installation and maintenance charges (within the warranty period) must always be provided by the company that delivers the equipment when purchasing equipment from any fund.

4. A portion of the money acquired under the RUSA Scheme was used to upgrade and repair existing infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

3140

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

36

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

C. Any 2 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
30	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of outgoing students progressing to higher education	
192	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
0	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

1. Every year, the colleges active Students Council elects its officers. The President, Secretary, and Sports Secretary are all members of the elected body. 13 UG Secretaries and 10 PG Secretaries from each department constitute the student council. Old Student Association, Audio Visual Education, Anti-agging Committee, and other committees include the student President and Secretary. They are encouraged to plan the events under the supervision of the teachers. In the meetings of the boards of studies of each department, student nominees provide constructive feedback on the curriculum.
2. Freshers Day (welcoming first-year students), Assembly, Inter-departmental Sports competitions, Interdepartmental Culturals, Teachers Day, and Pongal Vizha, Independence Day, Republic Day, Martyrs' Day, and the final farewell party are among the events/celebrations given to office bearers and class representatives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association exists in the college, but it is not registered. Outgoing students of UG, PG and M.Phil become members of the association. The alumni association Carries out the following activities every year.

- Providing salary to Support staff (Sweepers, Day Security)
- Maintenance of CCTV camera
- Honouring Rank holders of each Course during convocation
- Organizing Convocation Ceremony

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Governing body, Academic Council and Boards of Studies are the bodies that hold top most position in the administrative hierarchy. They formulate the rules and regulations for Academic and Administrative functions in tune with the vision and mission of the Institution. The College follows its vision and mission to serve better for students.

Vision:

- To impart higher education to women in and around the neighbourhood of Pudukkottai district.

- To inculcate Self reliance among women students and empower them through education by enhancing the qualities of competence, confidence and excellence there by providing Service to the community.

Mission

- To aim at empowering the socially backward women of Pudukkottai and its suburbs by dissemination of knowledge through education and various life skills.
- To create awareness of the social responsibility and make them serve as a valuable resource for the society and community.
- To constructively equip knowledge among younger generation to protect environment.
- To promote values, responsibility, patriotism and social awareness among students and to make them conscientious citizens of the nation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Our College administration is participatory in nature and decentralised. Principal is the academic and administrative head of the College supervises all activities of the College and ensures maintenance of academic discipline of the institution. She is assisted by the College Council which consists of all Head of the Departments. Principal along with faculty members decide about the calendar of events. HODs are accountable for the smooth functioning and completion of syllabus, internal assessments, student seminars, external examination and all other regular academic activities. This facilitates to grow and foster academic leadership among the faculty members. A decentralised functioning mechanism empowers the departments to function with a greater flexibility and at the same time they share the responsibilities. Departmental heads also delegate work to their Colleagues to ensure smooth completion of work in the expected time frame. For the smooth functioning of the institution several committees have been formed and the committee members are authorised to take

suitable actions. The faculty members play major role in various committees and cells to contribute in decision making, implementation of plans and formulating perspective plans for the future endeavours. The college encourages participative management practices by constituting various committees like Admission Committee, Discipline Committee, IQAC Committee, Anti-Ragging Cell, Examination Committee, Purchase Committee, Sports Committee, Library Committee, Career guidance and Placement cell. The participative management approach helps the College in planning and implanting various activities of the institution. The principal ensures that all stakeholders are involved in different activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

- To maintain continuously good academic performance
- To develop and execute effective teaching- learning process
- To encourage research culture in faculty and students
- To develop a comprehensive system of student mentoring and student support
- To ensure transparency in evaluation process
- To empower faculty about emerging trends in their profession for academic advancement
- To make students more employable

Above plans have been clearly expressed and implemented

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Principal is the administrative and academic head of the institution shouldering the responsibilities of administration, ensuring the proper conduct of all the academic, research and extension activities.

Policies related to academic, research, curriculum development, administration, infrastructural development, extension, co-curricular and extra-curricular activities are conceived, planned and executed with adequate representations and involvement of stakeholders.

The hierarchical structure delegates the power and allocation of responsibilities for the smooth functioning of the College.

Students also participate in the governance of the Institution through effective representation through Student Council. The Student Council acts as an interface between the administration and the students in curricular and extracurricular endeavours responsibly.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.gacwpdkt.ac.in/organogram.php
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	D. Any one of the above
File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression	
<p>The institution effectively implements the welfare schemes for the teaching and Nonteaching faculty members. The College makes arrangements for availing all the government schemes such as Maternity Leave, Medical Facility, Leave on Overseas Project or Conference, Health Fund Scheme, Group Insurance Schemes, Housing Loans, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, Training programmes etc. for the career development and progression of the teaching as well as non-teaching staff. Festival advance is sanctioned to teaching and non-teaching staff for celebrating festivals,</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year	
0	

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

100

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal Audit is done at the end of every year. All the expenditures of the College are audited by team of members appointed by the Principal.

The institution has an external auditor, who audits all the vouchers and bills of the expenditure of the College annually.

After checking the bills and vouchers, the auditor provides an Audited statement. External Audit is also done by team of people assigned by the Director of Collegiate Education of Tamil Nadu Government.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Being a Government Institution, there is no fund mobilisation. Grants are received from TamilNadu Government by Budget Allotment and through RUSA Scheme

The college aims at promoting research, development and such other activities by involving the faculty at various levels. Effective utilization of infrastructure is ensured through the shift system. The available physical infrastructure is optimally utilized beyond regular college hours to conduct remedial classes and co-curricular activities. The college is utilized as an examination centre for Government examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the betterment of the students. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The IQAC meets often to plan, guide, implement and evaluate the teaching and research activities in the College.

- Soft skill training is provided to the students
- Faculty Development Programmes are conducted
- International Level Webinars are organized
- External Academic Audit is conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance and is circulated to all the staff members and students

All newly admitted students have to compulsorily attend the Student Induction Programme that enables them to learn the discipline and culture of the Institution. All students are also given a guided tour of the campus and the various facilities.

Students have been given the Time-Table, Programme structure and Syllabi of the courses before the commencement of the semester. Important announcements are made in the morning assembly and attendance and conduct of classes are monitored by the class tutors and concerned Head of the department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://gacwpdkt.ac.in/nirf-2021.php
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- International Women's day is celebrated every year
- Anti-ragging committee creates awareness among the students to assert their rights and to educate them about women empowerment
- Anti-sexual harassment committee is also active in the College
- To inculcate gender quality among women students, Gender studies paper is introduced for all the Under Graduate students in the curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	C. Any 2 of the above
File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)	
<p>Dustbins are kept all over the campus for the disposal of waste. It's collected properly in a common place and disposed by the Municipality.</p> <p>Use of plastic carry bags, cups and laminated paper plates are prohibited on the campus.</p> <p>Incinerators are fixed in ladies washrooms for hygienic and safe disposal of used sanitary napkins.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling	B. Any 3 of the above

Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include
7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution aims at bringing tolerance and harmony among the students and staff and other stakeholders by celebrating many National and International Days and Festivals, The institution takes several efforts and initiatives in providing an inclusive environment among students by organizing Fine Arts day, Sports Day, Independence day, International Women's day, Sarvodaya day,

Republic Day, International Yoga day, National Mathematics day, National Science day, World Tourism day, Constitution day and Wild life celebrations week

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities

Constitution day is celebrated by the Department of History every year, to create an awareness about importance of Constitution & Fundamental duties, Rally's are organized to create road safety awareness among public. Seminars are conducted to know the importance on various rights, duties and responsibilities of citizen.

Besides organizing various awareness programmes, the college offers a compulsory paper on Value education to inculcate values among young students. Also, all Under Graduate students take a course on Environment Studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. To promote good mental and physical health of students, Yoga theory and Practical are introduced in the curriculum itself.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this

C. Any 2 of the above

regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates Independence day, Teachers day, International Women's day, Sarvodaya day, Republic Day, International Yoga day, National Mathematics day, National Science day, World Tourism day and N.S.S. day to promote holistic development of students. The celebration of these activities and important events, commemorative days, festivals promote moral values among the students . It also helps in spreading and maintaining communal harmony

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Practice 1 : Assembly 1. Goal: To instill the students a sense of regularity and efficiency. **2. Process:** Students are given the opportunity to develop their talents and skills. The students aware about the importance of Thirukkural, Thought for the Day, Untouchability Oath, Telling Morals from Small Stories, and News Reading. The Principal congratulates the prize recipients. Students are given general announcements. **3. Practice:** Every Monday, each department has the opportunity to coordinate the assembly. **4. Evidences:** The Union Department assigns and distributes the assemblies responsibilities. During the meeting, the number of people who were absent was recorded. **5. Issues:** Academic sessions are disrupted on a frequent basis. **6. Resources Required:** It is quite difficult to manage a large group of students under one roof.

Practice 2 : Mentoring i) **Goal:** To increase motivation and personal counselling at times of difficulty in order to improve academic performance. ii) **Process:** For every 25 mentees, each department gives a Mentor. They balance their intellectual and personal lives throughout their studies. Mentors provide appropriate counselling / assistance to students on a variety of difficulties, and the students are directed to the Counsellor. iii) Mentoring sessions are offered by the college once a semester. There are some exceptions to this schedule. iv) **Evidences:** The meeting minutes have been documented. Because of counsel, the number of absentees has decreased, and performance has improved. v) **Issues:** Academic sessions have been disrupted. vi) **Resources Required:** Due to a scarcity of faculty members, it is difficult to assign mentees to the campus massive strength.

File Description	Documents
Best practices in the Institutional website	http://gacwpdkt.ac.in/bestpractices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Initiatives are taken consistently to provide excellent learning facilities to the students hailing from the rural area. The students are provided with quality classroom education through

which they acquire domain- specific skills and become competent in a specific area. Besides this, they are exposed to the activities by various committees. To make them socially responsible, students take part in all the NSS, YRC and RRC activities. The students play major role in Fine Arts, Annual day, Sports day etc., which are being organized by the college to inculcate the qualities of co-operation, co-ordination and team work. Personality development programs and seminars are being conducted from the first year to improve communication skills & soft skills of the students.

File Description	Documents
Appropriate link in the institutional website	http://gacwpdkt.ac.in/bestpractices.php
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To organize various student and faculty development Programmes
- To motivate PG students to appear for NET/SLET examination
- To have Industry Institution Collaboration
- To provide holistic value based education and to inculcate entrepreneurial abilities in students to face the challenges of corporate world.
- To strengthen the Placement Cell